

## XImpact Assessment - First Stage

### 1. Details of the initiative

<b>Initiative description and summary:</b> Proposal to extend and renew the contract for the delivery of the Economic Development Team's bespoke CRM system supplied by Alcium Software Ltd.
<b>Service Area:</b> Economic Development
<b>Directorate:</b> Environment

### 2. Does the initiative affect:

	Yes	No
Service users	X	
Staff	X	
Wider community	X	
Internal administrative process only		X

### 3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		X				Evolute is a bespoke CRM system that supports the delivery of project specific activities by the Economic Development Team. It is used primarily by staff, and externally, by businesses and individuals making on-line grant applications. Assistance is provided on a one-to-one basis should it be needed.
Disability		X				As above.
Gender Reassignment		X				As above.
Marriage/Civil Partnership		X				As above.

Pregnancy/Maternity		X				As above.
Race		X				As above.
Religion/Belief		X				As above.
Sex		X				As above.
Sexual orientation		X				As above.

**4. Does the initiative impact on:**

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
People's opportunities to use the Welsh language		X				The Economic Development team has Welsh speaking officers.
Treating the Welsh language no less favourably than English		X				As above.

**5. Does the initiative impact on biodiversity:**

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity		X				N/A
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment,		X				N/A

such as air quality, flood alleviation, etc.						
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**6. Does the initiative embrace the sustainable development principle (5 ways of working):**

	Yes	No	Details
<b>Long term</b> - how the initiative supports the long term well-being of people	X		The CRM will support the administration and delivery of Funds (grants) such as those allocated by UK Government, and endorsed by the Tata Transition Board, to help businesses impacted by the transition of the Port Talbot works and/or individuals considering self-employment. The anticipated outputs/outcomes of this work will support the Council's Corporate Plan – Recover, Reset, Renew as interventions will encourage: our :- <ul style="list-style-type: none"> <li>• <i>Communities to thrive and be sustainable</i></li> <li>• <i>The creation/safeguarding of jobs and upskilling of local people and businesses.</i></li> </ul>
<b>Integration</b> - how the initiative impacts upon our wellbeing objectives	X		As above.
<b>Involvement</b> - how people have been involved in developing the initiative	X		As above
<b>Collaboration</b> - how we have worked with other services/organisations to find shared sustainable solutions	X		As above.

<b>Prevention</b> - how the initiative will prevent problems occurring or getting worse	X		As above.
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**7. Declaration - based on above assessment (tick as appropriate):**

A full impact assessment (second stage) <b>is not</b> required	X
Reasons for this conclusion	
<p>The CRM will support the Council as the appointed Accountable Body for the administration, approval and distribution of financial aid (grants) proposed by UK Government to support individuals, businesses and communities impacted by the Tata Transition plans at the Port Talbot works.</p> <p>The renewal of the contract will meet the requirements of the Council's Contract Procedure Rules.</p>	

	<b>Name</b>	<b>Position</b>	<b>Date</b>
Completed by	Julie Davies	Business Support & Economic Development Lead	13.01.2025.
Signed off by	Simon Brennan	Head of Property & Regeneration	13.01.2025